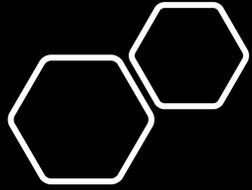




Asset Tracking System

MIS Division

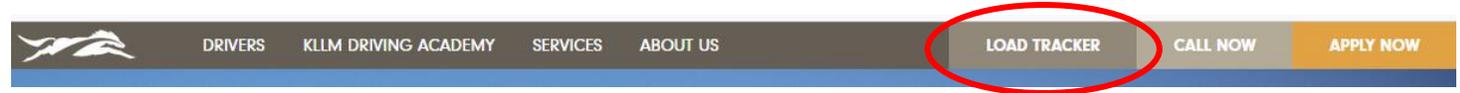


ASTS

Asset Tracking System

Accessing ASTS

Asset Tracking System can be found on KLLM.com click on LOAD TRACKER or by typing the below URL into your browser of choice.



- Or URL: <https://tracking.kllm.com/ASTS/ASTSHome>
- Enter the User Login and Passcode provided to you by KLLM. Be mindful, the passcode is case sensitive.
- Click the Login button.

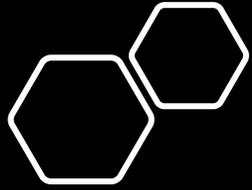
User Login

Passcode

Login

KLLM
TRANSPORT SERVICES





ASTS

Asset Tracking System

ASTS - Request for Access

From the top **Main Menu** select **Request Access**



You will be presented the form below; complete and **Submit Request**. An email notification will be sent to both parties. (Requestor & KLLM Staff). KLLM staff will create user profile in the AS400 and notify the customer when done.



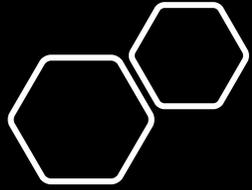
Requesting Access to ASTS

This form is used to request access to the Asset Tracking System. Once you have submitted your request you will receive notification via email with instructions on how to complete the process. If at anytime you need assistance please don't hesitate to call us at KLLM.

| | | | | |
|--|--|--|---|--|
| First Name <input type="text"/> | Last Name <input type="text"/> | Telephone <input type="text" value="6019369999"/> | Customer <input type="text"/> | Existing Customer <input type="text" value="No"/> |
| Email <input type="text" value="name@yahoo.com"/> | Confirm Email <input type="text" value="name@yahoo.com"/> | City <input type="text"/> | Country <input type="text" value="USA"/> | State <input type="text" value="-Select-"/> |

Submit Request



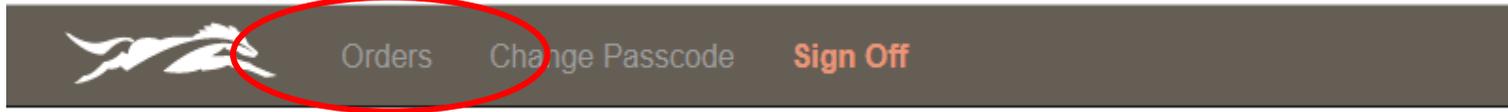


ASTS

Asset Tracking System

ASTS - Orders Screen

From the top **Main Menu** select **Orders**. This is your default landing screen.



The Orders screen gives a summary of the orders associated with your company. On the Orders screen, you can set filters as well as searching for a particular item such as Order #, BOL, etc. The details of an order can be viewed by clicking on the desired order id. Documents associated with the order can be viewed by clicking on the icon in the Images column. Columns can also be sorted by clicking on the column name.



Welcome back

Role: Customer

Search by Order # Value Search

Orders



Status: All

Sort: Order ID | Ascending

Date Range: 2022-12-19 | 2023-03-19

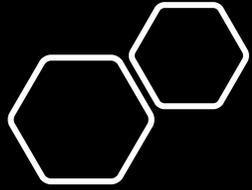
Page Size: 25

Page Number: 1

Records: 25 of 114

| Order Id | Invoice | Status | Images | BOL | Tractor Trailer | Origin Pickup | Destination Delivery | Consignee | Current Location | ETA | PO | Stops |
|-------------------------|---------|--------|--------|---------|-----------------------|---|--------------------------------------|-----------------------------|------------------|-----|---------|-------|
| 0XXXXX2 | INV0001 | MT | | GG23113 | TRK00025 TRL000047 | ZEBCO, CA 1/16/2023 6:00 | BAIT YOUR HOOK, GA 1/17/2023 6:15 | BAIT FARMS EXPDIT - ZZ47 | | | PO-0001 | 2 |
| 0XXXXX3 | | CNL | | GG23114 | | MINNOW RUN, GA 01/20/2023 1:00 | BAITVILLE, TX 1/24/2023 15:00 | SARDINE PROD - AA863 | | | PO-0002 | 2 |
| 0XXXXX4 | INV0002 | MT | | GG23115 | TRK00480 TRL000088 | MINNOW RUN, GA 1/15/2023 10:45:00 AM | BATEVILLE, TX 1/22/2023 4:00 | SARDINE PROD - AA863 | | | PO-0003 | 2 |





ASTS

Asset Tracking System

ASTS - Orders Screen

Setting the **presets** on the Order Screen. Click on the blue icon

 **Orders**



Status: All

Sort: Order ID | Ascending

Date Range: 2022-12-19 | 2023-03-19

When ASTS is launched a set of default presets are assigned. You can change the presets to ones that best fit your working environment by clicking on the dropdowns and selecting the desired item.

Once your selections are made click the Save Changes button to commit your changes.

Preferences will remain until you change or reset back to default by clicking Reset Preference button.

Global Preference

Global Preferences allows the setting of variables to be used throughout the system.

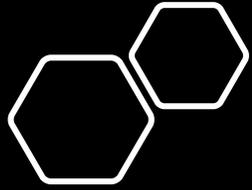
Filters:
Status:

Sorting:
Sort by: Sort Direction:

Date Range:
Start Date: End Date:

Date Filter:





ASTS

Asset Tracking System

ASTS - Orders Screen

Searching for a particular item in ASTS.

Search by Value

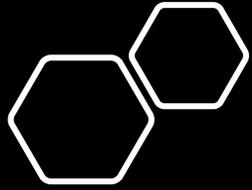
Orders can be searched by items such as order #, bill of Lading, invoice #, and purchase order to list a few. Select the item from the dropdown then enter the value to search in the field.

Once your selection is made and a search value is entered in the field then click the Search button to launch the lookup.

Some items require a certain formatting such as dates.

- Date format: YYYY-MM-DD
- **Origin, Destination, and Current Location;** you can enter partial information of either the city or two-digit state code.
 - Use % if not using the beginning of the word **Example:** Wrigley Field. You can use: %igl and this would return Wrigley Field as a result.
 - You do not have to use % at the end of a partial word, **its implied.**





ASTS

Asset Tracking System

ASTS - Orders Screen

Viewing the details of an order.

Orders Change Passcode Sign Off

Welcome back Role: Customer

Search by Order # Value Search

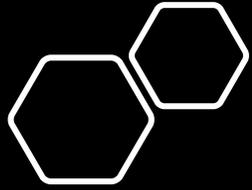
Orders

Status: All Sort: Order ID | Ascending Date Range: 2022-12-19 | 2023-03-19 Page Size: 25 Page Number: 1 Records: 25 of 114

| Order Id | Invoice | Status | Images | BOL | Tractor Trailer | Origin Pickup | Destination Delivery | Consignee | Current Location | ETA | PO | Stops |
|-------------------------|---------|--------|--------|---------|-----------------------|---|--------------------------------------|-----------------------------|------------------|-----|---------|-------|
| 0XXXXX2 | INV0001 | MT | | GG23113 | TRK00025 TRL000047 | ZEBCO, CA 1/16/2023 6:00 | BAIT YOUR HOOK, GA 1/17/2023 6:15 | BAIT FARMS EXPDIT - ZZ47 | | | PO-0001 | 2 |
| 0XXXXX3 | | CNL | | GG23114 | | MINNOW RUN, GA 01/20/2023 1:00 | BAITVILLE, TX 1/24/2023 15:00 | SARDINE PROD - AA863 | | | PO-0002 | 2 |
| 0XXXXX4 | INV0002 | MT | | GG23115 | TRK00480 TRL000088 | MINNOW RUN, GA 1/15/2023 10:45:00 AM | BATEVILLE, TX 1/22/2023 4:00 | SARDINE PROD - AA863 | | | PO-0003 | 2 |
| 0XXXXX5 | | CNL | | GG23116 | | CATFISH BRACH, GA 1/15/2023 15:00 | FISH FALAY, GA 1/16/2023 17:00 | CATFISH SHACK - C718 | | | PO-0004 | 2 |

The details of the order can be viewed by clicking on the desired order in the Order Id column. You will be redirected to the **Order Details** screen.





ASTS

Asset Tracking System

ASTS – Order Details Screen

Viewing the **details** of an order.

The Order Details screen is broken down into two parts Order information and Stops. The top half displays the information on the order.

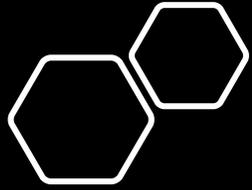
Orders Change Passcode Sign Off Welcome back Role: Customer

Order Details

| | | | | | |
|----------------------------|-------------------------|-------------------------|----------------------|----------------------|---------------------|
| Company Code 001 | Customer Code 88897U | Order Number OXXXXX2 | Order Status MT | BOL GG231113 | PO PO-0001 |
| Commodity MIXED VEGETAB | Invoice INV0001 | Tractor TRK00025 | Trailer TRL000047 | Number of Stops 2 | Total Miles 2454 |

| Origin / Shipper | Load At | Destination / Consignee | Bill To |
|---|--|--|---|
| Code 700032 Shipper BAIT FARMS EXPDIT Address 1010 MAIN TROTLINE City/State/Zip ZEBCO, CA 9045 Telephone (888) 222-6666 Contact Mike Spinner Pickup Date 1 2023-01-17 23:59:00 Pickup Date 2 2023-01-17 23:59:00 | Name EARTHWORM FARMS Address 1010 DIRT RIDGE City/State/Zip NIGHT CRAWLER, CA 95045 Telephone (888) 555-8888 Contact HOOK LINE BOL GG231113 PO | Code 701411 Consignee FISHING HOLE MARKET Address 211 POND DRIVE City/State/Zip BAIT YOUR HOOK, GA 30553 Telephone (888) 333-2121 Contact Luke Popper Delivery Date 1 2023-01-21 5:00:00 Delivery Date 2 2023-01-21 5:00:00 | Code 700032 Consignee BAIT FARMS EXPDIT Address 1010 MAIN TROTLINE City/State/Zip ZEBCO, CA 9045 Telephone (888) 222-6666 Contact Mike Spinner |





ASTS

Asset Tracking System

ASTS – Order Details Screen

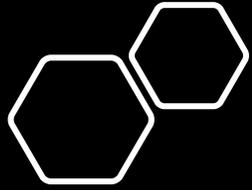
Viewing the **details** of an order.

The bottom half displays the Stops information on the order.

Stops Current Position: **Edwards, MS** 2023-02-17 15:18:40

| Name | Stop# | Type | BOL | Pcs | Weight | Schedule Window | Arrival | Destination |
|--|-------|------|----------|-----|--------|-------------------------------------|------------------|------------------|
| Earthworm Farm 1010 Dirt Ridge Night Crawler, CA 95045 (888) 555-8888 | 01 | P | GG231113 | 0 | 1 | 02/14/2023 23:59 - 02/14/2023 23:59 | 02/15/2023 02:00 | 02/15/2023 10:53 |
| Fishing Hole Market 211 Pond Drive Bait Your Hook, GA 30553 (888) 333-2121 | 90 | D | GG231113 | 0 | 1 | 02/18/2023 05:00 - 02/18/2023 05:00 | | |





ASTS

Asset Tracking System

ASTS – Order Details Screen

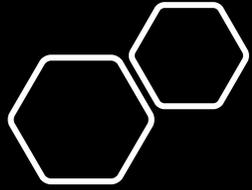
Navigating from the **Order Details** screen.



Clicking the  icon will redirect you to the **Document Viewer** screen.

Clicking the  icon will redirect you to the **Orders** screen.





ASTS

Asset Tracking System

ASTS - Orders Screen

Viewing the documents associated with the order.

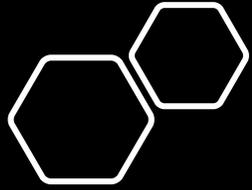
The screenshot shows the ASTS Orders screen. At the top, there are navigation links for "Orders", "Change Passcode", and "Sign Off". A user greeting "Welcome back" and "Role: Customer" is visible. A search bar allows filtering by "Order #". The main content area shows a table of orders with columns for Order Id, Invoice, Status, Images, BOL, Tractor/Trailer, Origin/Pickup, Destination/Delivery, Consignee, Current Location, ETA, PO, and Stops. The "Images" column contains document icons for orders 0XXXXX2, 0XXXXX4, and 0XXXXX5, with the icon for 0XXXXX2 circled in red. The table also includes filters for Status, Sort, Date Range, Page Size, and Page Number.

| Order Id | Invoice | Status | Images | BOL | Tractor / Trailer | Origin Pickup | Destination Delivery | Consignee | Current Location | ETA | PO | Stops |
|-------------------------|---------|--------|---|---------|-----------------------|---|--------------------------------------|--------------------------|------------------|-----|---------|-------|
| 0XXXXX2 | INV0001 | MT |  | GG23113 | TRK00025 TRL000047 | ZEBCO, CA 1/16/2023 6:00 | BAIT YOUR HOOK, GA 1/17/2023 6:15 | BAIT FARMS EXPDIT - ZZ47 | | | PO-0001 | 2 |
| 0XXXXX3 | | CNL | | GG23114 | | MINNOW RUN, GA 01/20/2023 1:00 | BAITVILLE, TX 1/24/2023 15:00 | SARDINE PROD - AA863 | | | PO-0002 | 2 |
| 0XXXXX4 | INV0002 | MT |  | GG23115 | TRK00480 TRL000088 | MINNOW RUN, GA 1/15/2023 10:45:00 AM | BATEVILLE, TX 1/22/2023 4:00 | SARDINE PROD - AA863 | | | PO-0003 | 2 |
| 0XXXXX5 | | CNL | | GG23116 | | CATFISH BRACH, GA 1/15/2023 15:00 | FISH FALAY, GA 1/16/2023 17:00 | CATFISH SHACK - C718 | | | PO-0004 | 2 |

Viewing the documents associated with an order is done by clicking on the document icon in the image column. You will be redirected to the **Document Viewer** screen.

If there's not an icon in this column, means the documents associated with this order have not been placed into the imaging repository.





ASTS

Asset Tracking System

ASTS – Document Viewer

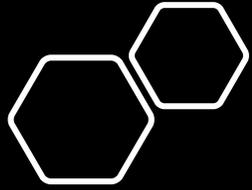
Viewing the **documents** associated with an order.

In the Document Title column, click on the desired document to view. The Document image will appear just below the list of documents.

| Document Title | Description | Last Changed Date |
|----------------|--------------------|-------------------|
| INVOICE | INVOICE FOR ORDERS | 01/24/2023 |
| COVER SHEET | KLLM COVER SHEET | 01/23/2023 |
| BOL | BILL OF LADING | 01/23/2023 |

In the Document Viewer you can view the image of each document associated with the order. The Document Viewer also has a Send function that allow you to send via email the document as an attachment to another person.





ASTS

Asset Tracking System

ASTS – Document Viewer

Viewing the **documents** associated with an order.

Click the **YELLOW** column on the Document Title to display the document in the viewer. **CLOSE**

Page Size: Page Number: Records: **3 of 3**

| Document Title | Description | Last Changed Date |
|--------------------|--------------------|-------------------|
| INVOICE | INVOICE FOR ORDERS | 01/24/2023 |
| COVER SHEET | KLLM COVER SHEET | 01/23/2023 |
| BOL | BILL OF LADING | 01/23/2023 |

Send Mail w/attachment [Popout View](#)

1 of 1 Automatic Zoom

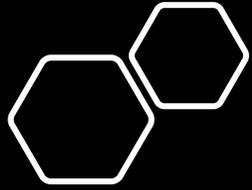
KLLM SCANNING COVER SHEET

TRIP INFORMATION (OPTIONAL)

| | | | |
|----------------------|----|----------------------|----------------|
| LAYOVER | 47 | DETENTION | 36 |
| CUST # | | CUSTOMERINFO | RECEIVER |
| 26/03/04/06/07/02/35 | | 26/04/18/06/09/10/35 | APPT DATE/TIME |
| | | LD UNLD | Y/N/P/D |

From the document viewer, you can download, print, and email the selected document. You are also able to zoom (increase/decrease) the image for a better viewing experience.





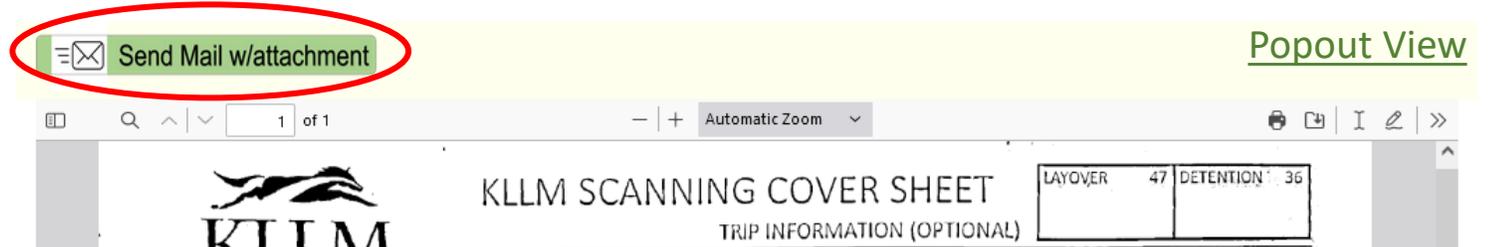
ASTS

Asset Tracking System

ASTS – Document Viewer

Viewing the **documents** associated with an order.

Document Viewer allows you to send via email the selected document to another individual. Click the icon Send Mail w/attachment.



Complete the email form and click the **Send Email** button.

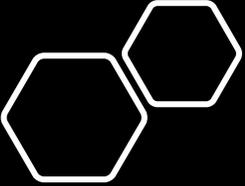
Generate Email CLOSE

Send To: Subject:

Body:

Send Email





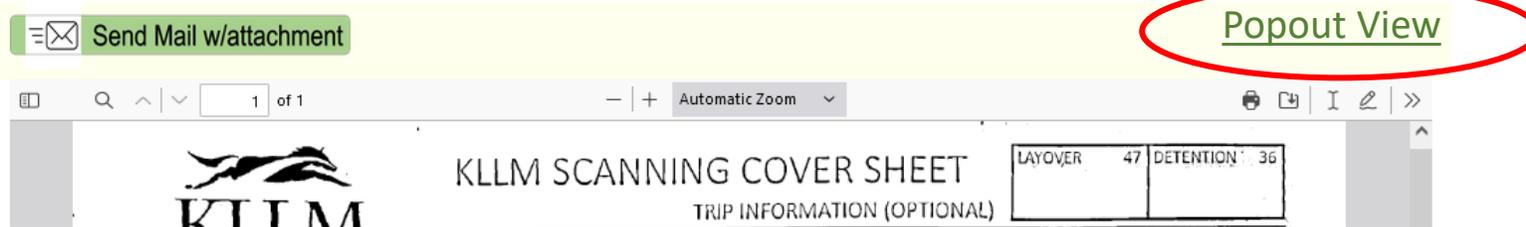
ASTS

Asset Tracking System

ASTS – Document Viewer

Viewing the **documents** associated with an order.

Document Viewer allows you to view the selected document in a separate browser window. Click the link [Popout View](#).



Complete the email form and click the **Send Email** button.

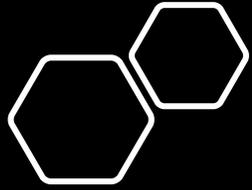
Generate Email CLOSE

Send To: Subject:

Body:

Send Email





ASTS

Asset Tracking System

ASTS – Document Viewer

Navigating the Document Viewer.

The **CLOSE** icon will close a panel to provide more area on the screen making the screen easier to read and follow.

Click the **YELLOW** column on the Document Title to display the document in the viewer. **CLOSE**

Page Size: 5 Page Number: Records: 3 of 3

| Document Title | Description | Last Changed Date |
|----------------|--------------------|-------------------|
| INVOICE | INVOICE FOR ORDERS | 01/24/2023 |
| COVER SHEET | KLLM COVER SHEET | 01/23/2023 |
| BOL | BILL OF LADING | 01/23/2023 |

Generate Email **CLOSE**

Send To:

Subject:

Body:

Send Email

1 of 1 Automatic Zoom

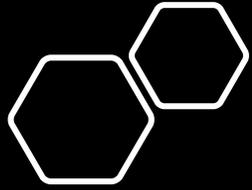


KLLM SCANNING COVER SHEET

TRIP INFORMATION (OPTIONAL)

| | | | | | | | | | |
|--------|----------------------|--------------|----------------------|----------------|----------|---------|----|-----------|----|
| CUST # | SHIPPER | CUSTOMERINFO | RECEIVER | APPT DATE/TIME | LD/UNLD | LAYOVER | 47 | DETENTION | 36 |
| | 26/03/04/06/07/02/35 | | 26/04/18/06/09/10/35 | | Y/OT/P/D | | | | |





ASTS

Asset Tracking System

ASTS – Document Viewer

Navigating from the Document Viewer.

Orders Change Passcode Sign Off Welcome back Role: Customer

Document Viewer for Order #0XXXXX2

Customer: BAIT FARMS EXPDIT Customer Code: 88897U Invoice: INV0001

Click the **YELLOW** column on the Document Title to display the document in the viewer. **CLOSE**

Page Size: 5 Page Number: Records: 3 of 3

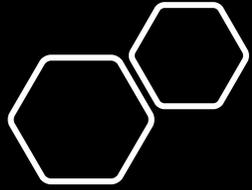
| Document Title | Description | Last Changed Date |
|----------------|--------------------|-------------------|
| INVOICE | INVOICE FOR ORDERS | 01/24/2023 |
| COVER SHEET | KLLM COVER SHEET | 01/23/2023 |
| BOL | BILL OF LADING | 01/23/2023 |

Clicking the  icon will redirect you to the **Orders** screen.

Clicking the  icon will redirect you to the **Order Details** screen.

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ASTS

Asset Tracking System

ASTS – Change Passcode

From the top **Main Menu** select **Change Passcode**.



To change your passcode complete the form and then click **Save Passcode**. The Change Passcode requires the passcode to have at least 1 lower case letter, 1 number and 1 (upper case letter or special character). Your passcode must be 8 to 10 characters in length.



Welcome back

Role: [Customer](#)

Change Passcode

Current Passcode

New Passcode

Confirm Passcode

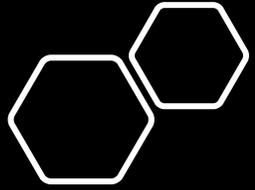
[Save Passcode](#)

Must be at least **8** characters, maximum length is **10** characters.

Must contain at least **1** lower case letter, **1** number and **1** either (upper case letter or special character)

Valid special characters are !@#%&^*./





ASTS

Asset Tracking System

THE END

